



U.S. Department of Justice

Federal Bureau of Investigation  
Washington, D.C. 20535

July 2, 2013

MuckRock News  
DEPT MR 4893  
Post Office Box 55819  
Boston, MA 02205-5819

FOIPA Request No.: 1212228-000  
Subject: Thatcher, Margaret

Dear Mr. Musgrave:

This is in reference to your Freedom of Information Act (FOIA) request.

Federal Bureau of Investigation (FBI) has located approximately **900** pages of records potentially responsive to the subject of your request. By DOJ regulation, the FBI notifies requesters when anticipated fees exceed \$25.00.

There is a duplication fee of ten cents per page if you receive a paper copy (See 28 C.F.R. §16.11 and 16.49). Releases are also available on CD upon request. Each CD contains approximately 500 reviewed pages per release. The 500 page estimate is based on our business practice of processing medium and large track cases in segments. The first 100 pages, or the cost equivalent (\$10.00) for releases on CD, will be provided to you at no charge. If all pages potentially responsive are released, you will owe **\$20.00** (2 CDs at \$15.00 less \$10.00) to receive the release on CD **in the event your fee waiver is not granted.**

Please remember this is only an estimate, and some of the information may be withheld in full pursuant to FOIA/Privacy Act exemption(s). Also, some information may not be responsive to your subject. Thus, the actual charges could be less. **No payment is required at this time.** However, you must notify us in writing within thirty (30) days from the date of this letter of your commitment to pay the estimated fee.

If we do not receive your commitment to pay within thirty (30) days of the date of this notification, your request will be closed. Include the FOIPA Request Number listed above in any communication regarding this matter.

You have the opportunity to reduce the scope of your request; this will accelerate the process and could potentially place your request in a smaller processing queue. This may also reduce search and duplication costs and allow for a more timely receipt of your information. The FBI uses a three-queue processing system to fairly assign and process new requests. Requests track into one of the three queues depending on the number of responsive pages - 500 pages or less (small queue), 501 pages to 2500 pages (medium queue), or more than 2500 pages (large queue). Small queue cases usually require the least time to process. Please advise in writing, if you would like to discuss reducing the scope of your request, and your willingness to pay the estimated search and duplication costs indicated above. Provide a telephone number, if one is available, where you can be reached between 8:00 a.m. and 5:00 p.m., Eastern Time. Mail your response to: Work Process Unit; Record Information/Dissemination Section; Records Management Division; Federal Bureau of Investigation; 170 Marcel Drive; Winchester, VA 22602. You may also fax your response to: 540-868-4997, Attention: Work Process Unit.

Sincerely,

David M. Hardy  
Section Chief,  
Record/Information  
Dissemination Section  
Records Management Division